



VOLUNTEER APPLICATION FORM

Date of Application: Month/year _____

Contact Information:

Name

Cell Phone Number

Alternative Number

Email Address

Preferred Method of Contact?

Home Address

City, State

Zip

Date of Birth

Please list any special accommodations you may require to perform volunteer duties.

Education:

Highest level completed: _____

Are you a student? __ yes __ no if yes, where? _____

Major/Field of Study/Degree earned: _____

Occupation:

Title: _____ Employed By: _____

Brief description of position: _____

Volunteer Experience:

Where have you volunteered in the past? Please write a brief description of the work.

Please share why you would like to be a Railroad Park Volunteer.

Availability:

Please check the months you are available for volunteer work:

January February March April May June

July August September October November December

How many hours per week would you be available? Hours: _____

Please add your preferred time frame for each day next to the days you are available.

Monday _____ Tuesday _____ Wednesday _____

Thursday _____ Friday _____ Saturday _____ Sunday _____

Additional notes about availability: _____

Volunteer Positions:

Please check the positions you are interested in.

____ A. **Merchandise Specialist.** Responsible for selling Railroad Park merchandise from the kiosk during the week and/or for special events.

____ B. **Office Assistant.** Assists with various administrative tasks, including preparing mailings, filing documents, answering phone calls, and assisting visitors.

____ C. **Park Greeter.** Greets visitors that enter the Park. Provide general Park information to patrons and direct them accordingly. Provides a great presence at Railroad Park.

____ D. **Park Ally.** Checks trash cans, picks up trash, and watches for any visitors that may be breaking Park rules. Notifies rangers of any rule violations and areas for enforcement. Takes initiative and helps the staff maintain the overall look and feel of the Park.

____ E. **Tour Guide.** Gives scheduled tours of the Park to individuals or groups as needed.

____ F. **Park Event Assistant.** Various positions are needed for special events at Railroad Park, including but not limited volunteer registration, general Park information, roving fundraisers, merchandise sales, vendor assistance, and more.

For Groups of 10 or more:

____ A. **Park Preservers.** Assists the Park's landscaping company with upkeep of the grounds. Great opportunity for service learning projects that require multiple volunteers.

Notice to Volunteer:

Railroad Park reserves the right to select all volunteers. The Park prohibits discrimination on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, marital or family status or any other illegal basis. All data will be used to maintain official records of volunteers of Railroad Park, and furnishing this data is voluntary.

Signature of Applicant

Date